



# DuncanCotterill

LAWYERS

## Business Development Executive – Christchurch

### CAREER GROWTH POTENTIAL

Duncan Cotterill occupies a unique position in the legal market combining a trans-Tasman presence with a quality of legal advice and value delivered to clients which differentiates us from our competitors. We advise NZX and ASX listed companies, large public and private sector organisations and SME's across a range of industry sectors.

We have a great opportunity for a Business Development specialist to support the Head of Business Development and Marketing implementing business development initiatives across the Firm, with a specific focus on Christchurch and the opportunities arising from the rebuild of the city.

Key responsibilities include:

- Providing valuable assistance in the preparation of bids and tenders
- Research and analysis of key clients and targets and supporting firm-wide BD projects
- Be tertiary qualified in marketing, communications or a related discipline with two years plus working with a Business Development and Marketing function
- Have sound written and oral communications skills
- Have good attention to detail and a can do attitude.

You will be tertiary qualified in marketing or related discipline with two years plus experience.

Applications close 27 January 2012. Our office reopens 16 January 2012 and applications will be acknowledged after this date.

All enquiries will be treated as strictly confidential.  
Please apply to: Glenys Roberts – HR Ass

PO Box 5, Christchurch 8140  
Email: [jobapplications@DuncanCotterill.com](mailto:jobapplications@DuncanCotterill.com)  
[www.DuncanCotterill.com](http://www.DuncanCotterill.com)